



Michigan Head Start Association

19th Annual Conference

Request For Presenters

Information

Overview of MHSA

The Michigan Head Start Association is a non-profit membership-based organization founded in 1988. MHSA represents over 35,000 children and families from all 83 counties of Michigan. As the only organization dedicated exclusively to furthering the concerns of the Head Start community, MHSA has a strong mission of advocacy, education, and collaboration.

Overview of the Annual Conference

The goal of the Annual Conference is to provide Head Start directors, staff, and parents of Head Start children with opportunities to gather new and pertinent information and to connect with other members of the Head Start community around the state in an effort to provide the best educational possibilities for the future citizens of Michigan served by our programs.

This year's conference will have five separate tracks: Head Start, Early Head Start, Parents, Fatherhood, and Administrative Topics. Workshops should fall within one of these tracks. The same workshop could potentially be offered twice if it has a different approach for unique audiences (for example: describing suggested ways to help ADHD students in the classroom for the Head Start track, and parenting your ADHD child for the Parent track).

Conference Attendees

Your learning audience will include directors, staff in varied positions (eg. teachers, administrators, family service professionals, and advisors), and parents of Head Start children. We anticipate between 150-200 attendees.

THIS IS NOT AN ALL INCLUSIVE LIST!
If you have a dynamic topic not listed below,
we would like to see it!

Sample Topics:

Head Start Topics:

Developing Cooperative Partnerships
Challenging Behaviors
Special Needs

Early Head Start Topics:

Infant Mental Health
Post-Partum Depression
Prenatal Care

For Parents:

Discipline vs. Punishment
Single Parenting
Stretching Your Dollar

Fatherhood:

The Impact of Modeling on Children
Blended Families
Father Friendly Classrooms

Administrative Topics:

Regulations Governing Head Start Programs
SOLAR
CLASS

Guidelines

General

Submission Information:

Submissions should be mailed to:

MHSA
530 W. Iona, Suite #F
Lansing, MI 48933

Emailed to:

molly@mhsa.ws

Faxed to:

(517) 374-6478

Questions to:

Molly Lor
(517) 374-MHSA
molly@mhsa.ws

Workshops should be approximately 75 minutes long. A limited number of 2.5 hour sessions are available. The workshop proposal deadline is December 15, 2009. Presenters will be notified on or before February 1, 2010. Once notification is received, we ask that selected presenters confirm their participation. The lead presenter will receive free regular conference registration including meals and all materials; one additional co-presenter will receive 50% off their registration. Presenters attending for **ONLY** their workshop will not be required to pay conference registration. A registration form is needed for each presenter.

Session Schedule

April 29, 2010: 9:00 a.m. - 4:00 p.m.

April 30, 2010: 9:00 a.m. - 1:00 p.m.

Selection Criteria

- * Relevance to today's Head Start parents and staff
- * Clear, precise description of what presentation will include
- * Clear objective that can be realistically met in time allowed
- * Creative, innovative approach to topic
- * Clearly articulated role of staff, parent or program
- * Solid, "how-to" information provided
- * Standards of effective adult learning addressed
- * Information applicable in a variety of program/classroom settings
- * Credentials and experience of presenter
- * Well-written proposal with completely answered questions



What do MHSA attendees want from a WORKSHOP?

- * NEW information that they have not heard before
- * STRATEGIES and PRACTICAL information immediately usable
- * HANDS-ON activities and new ideas that can be passed on to others
- * HANDOUTS are always a big hit
- * ENTHUSIASTIC, engaging, and prepared speakers
- * INFORMATION that relates directly to daily life





Michigan Head Start Association, Inc.

2010 Annual Training Conference Workshop Proposal

Speaker Contact Information

(if additional speakers are presenting, please attach their complete contact information)

Name: _____

Title: _____

Organization / Company Name: _____

Company Address: _____

Company City / State / Zip: _____

Daytime Phone: _____ Alternate Phone: _____

Fax: _____ E-Mail: _____

Speaker Biographical Information

Please provide a speaker bio. Include experience with topic you are proposing. **If there is more than one presenter, please attach each speaker's bio, including complete contact information and, for SB-CEU purposes, their highest degree and any certifications on an attached page.**

Highest Degree Completed (ex: M.S. in Education; B.A., H.S. Diploma, etc.): _____

Educational Session Information

Please indicate the track your presentation addresses:

Head Start Early Head Start Parents Fatherhood Administration

What are two snappy, benefit-laden titles for your topic? Think of the title as the headline for an intriguing magazine article. For example: "I'm a Parent Too! How to Work Cooperatively with Your Divorced or Separated Spouse"

Please describe the educational content of your proposed session. Descriptions should be specific, and clearly explain how attendees will benefit from the information in your session.

Please describe how you plan to involve attendees in your session.

What new ideas and/or strategies will attendees be able to use after this session? Please list three things.

Have you presented on this topic before? Yes No

If yes, when and where? _____

Will you have handouts available for participants? Yes No

MHSA will make copies of your handouts if you submit them before April 1, 2010. Handouts cannot be copied by MHSA on-site.

Please indicate ALL AUDIOVISUAL EQUIPMENT YOU WILL REQUIRE. If you have changes to this list after your proposal is accepted, you must contact MHSA at 517 374 6472 or molly@mhsa.ws BEFORE April 1, 2010.

- Overhead Projector Flip chart / Markers LCD Projector DVD / Monitor
 Dry Erase Board / Markers VCR / Monitor I will provide my own LCD Projector

***MHSA has a limited number of LCD Projectors. If you can provide a LCD projector, that would be very helpful; MHSA will provide an A/V cart and screen. If you are unable to provide your own LCD projector, MHSA will make arrangements to ensure you have access to the A/V equipment that you require. We request that you bring your own laptop computer if you require its use.*

My session will be 75 minutes 2.5 hours

Are you willing to present the workshop more than once? Yes No

Please indicate the days on which you can present (check all that apply):

- Thursday morning Thursday afternoon Friday morning

Submit proposal to the Michigan Head Start Association:

Email: molly@mhsa.ws

Fax to: 517 374 6478

Postal mail to: 530 W. Ionia Ste. F, Lansing, MI 48933

Deadline for workshop proposal is: December 15, 2009.